

**Electric City Soccer Association  
Board of Directors March 21, 2021 Meeting  
Online Call-In**

**Call to Order:** The meeting was called to order at 7:01 pm.

Board Members	Present		Board Members	Present	
	Yes	No		Yes	No
Nate Laabs (President)	X		Jean Callaway (Registrar)	X	
Sara Lahm (Treasurer)	X		Randi Trudeau (Game and Fields Scheduler)	X	
Terra Vosters (Secretary)	X		Modeste Rouamba (Director of Coaching)	X	
Sam Bass (Recreational Coordinator)	X		Aaron Lahm (Web Design/Sponsorship Coordinator)	X	
Ross Stainton (Academy Coordinator)	X		Mike Hamilton (Member at Large)	X	
Melissa Kurey (Fundraiser Coordinator)	X		Jason Lahm (Member at Large)		X
Sarah Ritchie (Concession/Volunteer Sign up)	X		Jeremy Eisenschink (Member at Large)	X	
Sharika Roberts (Uniform Coordinator)	X				

**Guests:**

Nick Josephson

**Agenda:**

The agenda for the March 21, 2021 meeting of the Board of Directors was emailed prior to the meeting. Motioned by Sara L. and seconded by Sam to accept the agenda. Approved.

**Public Comments:**

None

**Treasurer Report (Sara Lahm):**

Treasurer report was emailed prior to the meeting. Documents presented for review & approval:

1. Financial Reports - Presentation of balance sheet and income statement as of 03/19/2021
2. Disbursements detail - 02/20/2021 - 03/19/2021
3. Bank Reconciliations are complete

Follow up Items from Prior Meetings:

1. Old Quickbooks service has been deactivated.

New items:

1. Raffle license renewal filed on 3/19/2021 (\$51). In doing so, it was noted that there are several regulations & requirements related to delayed or canceled raffles. Please bear this in mind if we encounter this issue in the future.

Items on Hold:

1. Consider incorporating the club to provide liability limitation.

Motioned by Sharika and seconded by Randi to approve the Treasurer report. Approved.

**Approval of Previous Meeting Minutes (Terra):**

The February 21, 2021 meeting minutes were emailed prior to the meeting. Motioned by Sam and seconded by Sarah R. to approve the prior meeting minutes. Approved.

**Old Business/Reports:**

**President (Nate) and Vice President (Open Position)**

President's report was emailed prior to the meeting. Consider recruiting for open positions for May nominations.

**Registrar (Jean)**

Will work with Nate, Sam and Modeste for opening up a second session for MDM.

**WYSA Update (Nate/Modeste)**

No new update.

**East Central Update (Nate)**

Nate attended the March 15th meeting and emailed the following key notes:

- Small rosters are encouraged, getting everyone playing.
- East Central has changed its web address. Now Eastcentralsoccer.com
- Adult league application due on May 11
- There is a concern about rec numbers overall. East Central will set up a zoom meeting to discuss

**Covid Protocol Clarification**

- Players on sidelines can be socially distant or wear masks.
- Spectators are encouraged to wear masks. It is the belief of East Central that you cannot mandate the use of masks in a public park - or in other words you cannot make them leave a park. This was verified with the city of Neenah. WYSA rules are set up for clubs that own the property their fields are on.
- The three strikes policy did pass - 15-7 vote.
- Nate will follow up with parents for spring; Modeste to follow up with coaches.

Nate also shared he is a member of the East Central Classic Placement Committee.

### **Equipment Coordinator**

Nate appointed Mike Hamilton as Equipment Coordinator. Mike accepted.

Approval to order new wheels for goals. Discussed holding a field work day. Sarah R. will help send out a sign-up genius to solicit volunteers.

### **Field & Scheduling Coordinator (Randi)**

Has asked for an updated timeline on Jonen but has not heard back from the city. Requested Grignon and Jonen fields to be painted to start outside practices the week after Easter. City was provided with a map for added spectator lines and widened the field closest to the quarry side.

State scheduling is in the negotiating stage. We will host 3 state games at Grignon unless the district changes their minds about allowing games.

Received the Spring 2021 schedule for 11U-19U coed games and 11U-15U (8th Grade) girls games. Time slots will be updated to allow for state games and club conflicts to ensure games are in.

Due by April 6th at noon.

Randi shared our Club's current field map. Has received a request to re-number our fields. Field numbers need to be updated by Feb 1st for Spring scheduling therefore this will need to be completed for the Fall Season. Send Randi suggestions or ideas to be considered for the Fall season.

### **Referee Assignor Coordinator - Justin Oshefsky**

Nate shared contract has been completed.

### **Recreational Coordinator (Sam)**

Sam emailed current registration numbers prior to the meeting:

**U4/MDM** - we are planning two sessions of 12 each, on Monday and Wednesday in May.

Considering opening up a session in August. MDM demand has been very strong this year.

A parent meeting will be set up the week of April 12th.

**U6** - 54 kids are currently registered. Working to balance Kaukauna/Sherwood offering.

9 parents volunteered to help coach. A parent meeting will be set up the week of April 5th.

**U8/U10** - We have enough numbers to field 2 U8 Boys teams and 3 U8 Girls teams. We have 3 head coaches for girls (2 U8, 1 U10) and is working with Coach Modeste to potentially find and pay for rec coaches if no parents volunteer, which will cost approximately double what a parent volunteer would. Due to field space, plan to have the U8 practice in Sherwood. We will have one U8 girls team that wants to play in Sherwood. The rest will likely play at Grignon.

A parent meeting has been set up for March 30th.

Has resolved the matter with receiving the recreation emails.

### **Classic Coordinator (Open Position)**

Nate shared the importance of having this position filled. If any current members are interested we will need to fill their existing position.

### **Academy Coordinator (Ross)**

Parent meeting has been set for next Sunday. Waiting on final numbers to complete team rosters. Attended the East Central Academy meeting where it was communicated reducing the break in between games from 45 minutes to 30 minutes.

### **Director of Coaching (Modeste)**

Provided current outlook on registration and rostering of teams. Will attend parent meetings to help discuss roster decisions. Training is going well and will be observing more sessions to give feedback to coaches.

### **Fundraising (Melissa)**

Discussed under Old Business.

### **Concessions/Volunteer Sign-Up (Sarah Ritchie)**

Discussed opening up concessions for the Spring season to have water bottles and a variety of packaged food available for purchase; in addition hand sanitizers, masks, and replenish first-aid kits/ice packs. Working on setting up a used uniform buyback and resale date.

### **Web Design (Aaron / Sam)**

Discussed consideration for creating a new Communications Position. Need to set up emails for Mike, Jeremy and Nick and remove former members. Sam has been maintaining the club's facebook page.

### **Team Representative - N/A**

### **Uniform Coordinator (Sharika)**

Emailed prior to the meeting flyer for opening up the online store with Eagle Graphics. Approved to open the store this week.

Has been in contact with the one team and rep regarding our current uniform order. If there is a need for black shorts prior to the clubs' new uniform order, should consider using Amazon for a backup option.

Nate suggested pending the outcome from the used uniform buyback, we may need to consider for the impacted teams using only one colored jersey for the Spring season.

### **Sponsorship Coordinator (Aaron)**

Sponsorships for this year will be similar to the past with shirt sponsors for rec only. Has obtained a list of all members of the Heart of the Valley Chamber of Commerce and will send out sponsorship letters to solicit interests.

### **Old Business**

#### 1. Spring Fundraiser

- a. Finalized details for calendar raffle. During the month of May there will be a winner every day. Initial batch of calendar tickets to be paid for at the fundraiser pick up. Incentives to sell additional tickets to be entered into a prize drawing, including a credit towards next season's fees, valued up to \$250 issued as a future registration credit, based on the program entered into.
- b. Sara L. will share fundraising verbiage she had prepared from last year's fundraiser that was cancelled due to Covid, that includes how we provided a credit from the Spring 2020 cancelled season and the value the fundraiser brings to the club.
- c. Sam and Ross will communicate the fundraiser details at both the Rec and Academy parent meetings. An email will be communicated to the rest of the club families.

#### 2. Field Updates

- a. Current COVID prevention protocol does not allow the club to use KHS fields for games; this will also require us to be mindful when scheduling practices and games at Grignon, to limit numbers, crowds and over parking. We will start the season having Field 1 reserved for games only.
- b. Nate and Modeste met with Kimberly and arranged an agreement to have Kimberly provide full sized goals and line painting with Sherwood partnership.
- c. Mike spoke with City engineer status of Jonen park. Due to personnel changes, the original quote and field readiness timeframe is being revisited. City is working to obtain three quotes towards the work needed to make the field playable for long term strategy. Currently the city will do general field maintenance. Discussed what the club had budgeted from the original quote and open to building a partnership to have more stake in the park. Mike will respond with our interest and commitment. Mike will also inquire again about potential use of Bayorgeon facilities with appropriate goals that could be wheeled easily on and off the fields similar to other communities.

#### 3. Tryout Committee Update

- a. Nate emailed prior to the meeting what the committee has coordinated for the 2021-2022 season tryouts. This includes the schedule, offer deadline and special COVID procedures. Please review and share any concerns or updates.

#### 4. Policy Committee

- a. A policy committee was formed: Jeremy, Melissa, Sara L. and Aaron as Chair.
  - i. Nate and Modeste will serve as advisors.

5. Logo Committee

- a. A logo committee was formed: Terra, Jason, Sarah R. and Sam as Chair.
  - i. Nate and Modeste will service as advisors.

**New Business**

1. Budget for 2021-22

- a. Nate and Sara L. will begin planning the 2021-2022 budget. Reach out to them if interested in joining to help work on the budget.

2. Elections

- a. Nominations will open at the May meeting and vote at June meeting for:
  - i. Vice-President and Treasurer terms
  - ii. Registrar also needs to be filled for one year

**Membership**

Motion was made by Sara L. and seconded by Sam to appoint Nick Josephson as a Board Member at Large. Motion approved and Nick accepted.

**Calendar**

The next Board Meeting is Sunday, April 18, 2021 at 7:00 p.m. - Virtually

**Adjournment:**

Motioned made by Mike and seconded by Randi to adjourn. Meeting adjourned at 8:55 pm.

**Submitted by:** Terra Vosters, Secretary

Date: March 26, 2021