

Electric City Soccer Association
Board of Directors August 22, 2021 Meeting
Kaukauna High School Library and Online Call-In

Call to Order: The meeting was called to order at 8:05 pm.

Board Members	Present		Board Members	Present	
	Yes	No		Yes	No
Nate Laabs (President)	X		Sam Bass (Registrar / Recreational Coordinator)	X	
Nick Josephson (Vice President)	X		Mike Hamilton (Equipment Coordinator)		X
Terra Vosters (Secretary)	X		Modeste Rouamba (Director of Coaching)	X	
Ross Stainton (Academy Coordinator)		X	Randi Trudeau (Game and Fields Scheduler)	X	
Melissa Kurey (Fundraiser Coordinator)	X		Aaron Lahm (Sponsorship Coordinator)	X	
Sarah Ritchie (Concession/Volunteer Sign up)	X		Jeremy Eisenschink (Member at Large)		X
Sharika Roberts (Uniform Coordinator)		X	Jason Lahm (Member at Large)		X
Catherine Scullion (Website Coordinator)	X				

Guests:

None

Agenda:

The agenda for the August 22, 2021 meeting of the Board of Directors was emailed prior to the meeting. Motioned by Sam and seconded by Randi to accept the agenda. Approved.

Public Comments:

None

Treasurer Report (Sara Lahm - Emailed prior to meeting):

Documents presented for review & approval:

1. Financial Reports - presentation of balance sheet as of 8/14/2021 and income statement for fiscal year ended 07/31/2021. Favorable year due to:
 - a. Strong sponsorship & fundraising efforts. Both exceeded budget.
 - b. Training compensation lower than anticipated; several young trainers at lower rates.
 - c. Improved follow-up on registrants for paying accounts
2. Disbursement detail – 7/18/2021-08/14/2021
3. Bank reconciliations are complete.

Follow up Items from Prior Meetings: None

1. Coach/trainer contract template update complete.

New items:

1. Classic plus upgrade charges for U14 boys and girls teams were sent 8/14/2021.

Items on Hold: None

Critical Dates:

1. 990 Tax return – Due by 12/15/2022 (15th of the 5th month after organization year-end)
2. 1099 Tax return due 1/31/2022 for both Federal and State
3. Raffle licenses A & B – Renew by 04/21/2022
4. WDFI Charitable Organization Credentials – Renew & file annual financial report or affidavit no later than July. Credentials expire 07/31/2022

Sara emailed her resignation effective 8/15/2021. Nate thanked Sara for her years of service and appreciation for repairing the club's past financial records. Nate shared he will work with Sara to transition financials when a new treasurer is appointed. In the meantime Nate will respond to any immediate financial duties - currently being Referee checks.

Motioned by Nick and seconded by Terra to approve the Treasurer report. Approved.

Approval of Previous Meeting Minutes (Terra):

The July 18, 2021 meeting minutes were emailed prior to the meeting. Motioned by Nick and seconded by Melissa to approve the prior meeting minutes. Approved.

Old Business/Reports:

President (Nate) and Vice President (Nick)

No new updates.

Registrar (Sam)

Report was emailed prior to the meeting: We currently have U16 Elite Girls, U13 Boys and U12 Girls rosters approved. U14 Boys, U14 Girls, U19 Girls Blue and U12 Boys rosters are in review. U11 Girls, U11 Boys and U19 Girls Orange rosters need a couple proof of birth items confirmed before they can be submitted, working on getting them in this week. We have 61 boys and 104 Girls registered to play Fall Soccer as part of the Classic/Elite Program. There are 28 players registered for our U6 Rec program and 59 players in our Academy Program.

WYSA Update (Nate/Modeste)

No new updates.

East Central Update (Nate)

Nate shared he attended the August 16th meeting. President Chris Billstrom was impressed with our increased growth in our club's Rec program. He has requested a meeting with us to learn from our success to help other clubs.

Equipment Coordinator (Mike - Absent)

No new updates.

Field & Scheduling Coordinator (Randi)

Conflict with coach schedules and days of play, Nate is helping to resolve.

Referee Assignor Coordinator - Justin Oshefsky

No new updates.

Recreational Coordinator (Sam)

Report was emailed prior to the meeting: We had our first session at Wanick Choute Park for U6. We are involving the parents more this season to reduce the dependence on specific volunteer coaches. The first session went very well. Positive feedback from parents. Mera is our new trainer for U6.

Classic Coordinator (Open Position)

No updates.

Academy Coordinator (Ross - Absent)

No new updates.

Director of Coaching (Modeste)

No new updates.

Fundraising (Melissa)

Sam will get a list of Fall only players to Melissa for the candy bar sales.

Concessions/Volunteer Sign-Up (Sarah Ritchie)

Looking to open concessions during October 23rd games.

Web Design (Catherine)

Report emailed prior to the meeting. Website updates: Posted info on Treasurer position opening; Working to add new photos to the photo rotator. If there are any photos you would like to add please email cscullion@electriccitysoccer.com. Making a separate tab under the registration info dropdown menu for tryout info. The club mission statement will be added to the website under "Club Info--Who We Are." The Fields info on the website has Kaukauna's field status as of Sept. 2020 which shows it as

closed. Working on updating this info. Facebook update: Our page has 800 followers; Posted info on Treasurer position opening; Posted info and pictures of the first day of the U6 Rec league.

Team Representative - N/A

Uniform Coordinator (Sharika - Absent)

No new updates.

Sponsorship Coordinator (Aaron)

No new updates.

Old Business:

- 1) Field Updates - Jonen Park - Field Plans for Fall
 - a) Nate announced to the club's membership Kaukauna Common Council approved a joint project between Electric City Soccer and the City of Kaukauna to resurface the soccer area at Jonen Park and make it into a game quality field. Work on the project will hopefully begin late this summer. We are excited to partner with the city on this project to give us much needed game space for older teams. We were able to do this in part due to a successful spring fundraiser.
 - b) In preparation for the field work, the existing goals will need to be moved back to Grignon. Melissa will look into securing a truck to help move the goals.

New Business

1. Special Request from U16 Girls Team
 - a. A request was submitted by the Team Manager for payment of \$875 towards tournament registration cost. The discussion was led by Nick (Vice President) as Nate abstained from the discussion and vote.
 - b. Motioned made by Sam, seconded by Terra, for the 2021-2022 season to pay \$500 for every team to go to a tournament. Nick moved to amend the motion, seconded by Randi, for the 2021-2022 season the club to pay up to \$600 towards a single tournament for each team and refund tournament fees collected from Academy players. Amended motion carried and unanimously approved.
 - c. Registrar will communicate the decision to all coaches.
2. Policies
 - a. Discussed and agreed it would be more effective when a policy is being introduced, there will be a first read out of the policy and time for questions. Decisions/vote will not occur until the following meeting.
 - b. 3 policies emailed prior to the meeting, read out done by Aaron:
 - i. Season Definition

- ii. Coaching Compensation
- iii. Board of Directors Registration Reimbursements

Contact Aaron with any feedback or concerns with the proposed policies presented via email on 8/14; he will summarize all feedback and share for discussion at the next meeting prior to calling for a vote.

3. Committees - Open positions on scholarship and policy committee
 - a. Terra volunteered to join the scholarship committee.
 - b. A new committee was formed to research the legality of team fundraising and required accounting practices. Randi (Chair), Sam and Nate.
 - c. A new committee was formed to define the club's mission: Nate (Chair), Modeste, Melissa, Nick & Randi.

4. Summary of Special Meeting
 - a. An informal special meeting was held August 18th to discuss an interim solution of treasurer duties and reset of repairing the board 's climate.
 - b. Available board members in attendance were: Nate, Nick, Terra, Sam, Ross, Sarah R, Melissa and Modeste.
 - c. Discussed:
 - i. The importance of establishing our club's mission statement as our foundation to refer back to in times of debate and decision making.
 - ii. Email etiquette and professionalism - emails are to be used for sharing of information, not to debate. If a topic requires input, when possible offer to connect in-person, phone conversation or zoom meeting.
 - iii. Any team or individual player issues that are brought to a club representative should be made available to the entire club for overall awareness and support.

Membership

The Treasurer position is open with Sara Lahm's resignation effective 8/15/2021

Calendar

The next Board Meeting is Sunday, September 19 at 7:00 pm - Kaukauna High School Library
Virtual option: Monthly Zoom Meeting Link

Adjournment:

Motioned made by Nick and seconded by Sam to adjourn. Meeting adjourned at 9:32 pm.

Special session for specific team or player issues

No issues to discuss.

Submitted by: Terra Vosters, Secretary

Date: September 18, 2021