

**Electric City Soccer Association
Board of Directors May 16, 2021 Meeting
Online Call-In**

Call to Order: The meeting was called to order at 7:01 pm.

Board Members	Present		Board Members	Present	
	Yes	No		Yes	No
Nate Laabs (President)	X		Mike Hamilton (Equipment Coordinator)	X	
Sara Lahm (Treasurer)	X		Randi Trudeau (Game and Fields Scheduler)	X	
Terra Vosters (Secretary)	X		Modeste Rouamba (Director of Coaching)	X	
Sam Bass (Recreational Coordinator)	X		Aaron Lahm (Sponsorship Coordinator)	X	
Ross Stainton (Academy Coordinator)	X		Jason Lahm (Member at Large)	X	
Melissa Kurey (Fundraiser Coordinator)	X		Jeremy Eisenschink (Member at Large)	X	
Sarah Ritchie (Concession/Volunteer Sign up)	X		Nick Josephson (Member at Large)	X	
Sharika Roberts (Uniform Coordinator)	X		Catherine Scullion (Member at Large)	X	

Guests:

None

Agenda:

The agenda for the May 16, 2021 meeting of the Board of Directors was emailed prior to the meeting. Motioned by Sharika and seconded by Sarah R. to accept the agenda. Approved.

Public Comments:

None

Treasurer Report (Sara Lahm):

Treasurer report was emailed prior to the meeting. Documents presented for review & approval:

1. Financial Reports - Presentation of balance sheet and income statement as of 05/15/2021
2. Disbursements detail - 04/18/2021 - 5/16/2021
3. Bank Reconciliations are complete

Follow up Items from Prior Meetings:

1. Annual Budget - 3 options presented for review. Discuss under Old Business.

2. Fundraiser Follow up - Families that elected to participate but did not and have not paid yet, per the guidelines set at the beginning of the year, coaches and parents need to be informed that these children are not be allowed to participate in games or practices until payment is received. Melissa will follow up and send letters.

New items:

1. Classic coaches are currently volunteers and receive a registration credit for 1 single child. A Classic coach who no longer has a child in the program was assigned to 2 teams this Spring. Miscommunication or misunderstanding of compensation expectations. Coach will now be paid as an Elite coach for the remaining 2 months of the year. Families will not be charged for our mistake.
2. Coach/trainer contracts need to be updated to provide more clarification regarding compensation, language expressing they are acting on behalf of the club and should abide by all club policies and support club missions; language expressing the need to comply with DOC program expectations.

Items on Hold:

1. None

Motioned by Terra and seconded by Nick to approve the Treasurer report. Approved.

Approval of Previous Meeting Minutes (Terra):

The April 18, 2021 meeting minutes were emailed prior to the meeting. Motioned by Nick and seconded by Sam to approve the prior meeting minutes. Approved.

Old Business/Reports:

President (Nate) and Vice President (Open Position)

Nate shared the elected positions open for the upcoming elections at the June meeting are:

- Vice President
- Treasurer
- Registrar

We will also have the following positions open:

- Classic Coordinator
- Uniform Coordinator
- Field Coordinator

Registrar (Open Position)

Nate has been filling in due to Jean's resignation.

WYSA Update (Nate/Modeste)

No update.

East Central Update (Nate)

No new updates. Sam is able to attend Monday's virtual meeting.

Equipment Coordinator (Mike)

Boyorgen Park is available for the club to use. We would need to reserve on the city/park's schedule. Measurement is needed to verify if we can fit a full size field.

Field & Scheduling Coordinator (Randi)

Field/Scheduling report was emailed prior to the meeting.

Fields: Nothing to report on the city's side of things.

Rain/Field Conditions: Randi thanked those that were able to check field conditions. If we ever have a last minute field condition concern to the extent of cancelling games, please send Randi a text so she sees it right away. We have a short window to cancel before having to pay refs.

Scheduling: After final schedules were in and posted, we had conflicts due to school activities/concerts. More on the middle school end of things. Just something to keep in mind for future seasons.

All games are now scheduled!

KHS Turf: As mandates are being lifted, we are hoping to move some games to the KHS turf field upon hearing back when we can start using the field for games.

Referee Assignor Coordinator - Justin Oshefsky

No new updates.

Recreational Coordinator (Sam)

Rec report was emailed prior to the meeting. Season has started this week. Everything is progressing well. One set of t-shirts still due (misprinted due to bad instructions).

There was a public comment brought forward how some parents are bragging they avoided participating in the fundraiser. It is causing unrest. To be addressed with the policy committee. Melissa will send a letter to those who haven't paid.

Looking for an assistant Rec Coordinator for Sam to train another individual into this role and allow Sam to move into another role (Registrar or Classic Coordinator).

Classic Coordinator (Open Position)

No update.

Academy Coordinator (Ross)

Academy report was emailed prior to the meeting.

U8 Tournament Fee: need to decide if we will refund the \$25 tournament fee. We required the payment at registration but will not end up playing a tournament for U8 this season. Modeste proposed looking to see if there is still a U8/U10 tournament for the team to play.

First Aid Kits: All coaches should have a kit - they are available in the concession stand. Mike and Ross will assess what supplies need to be replenished and give the list to Sharika; approved for a Thrivent Action Team towards the first aid kits.

June 19th is our next and last hosting weekend at Grignon.

Director of Coaching (Modeste)

All programs are up and running. Following up on Coach/Trainer contracts to ensure all signed contracts are submitted in order to be paid.

Fundraising (Melissa)

Sending letters to the families who did not pay yet. Discussed what needs to be changed for next year's calendar raffle to comply with 'resell' guidelines and also not meeting payment deadline.

Concessions/Volunteer Sign-Up (Sarah Ritchie)

Items are stocked. Sam will give the rest of the Rec schedule including the U6 Mega Day to plan for concessions.

Web Design (Aaron / Sam)

Nate appointed Catherine as Web Coordinator. Catherine accepted.

Team Representative - N/A

Uniform Coordinator (Sharika)

Uniform report was emailed prior to the meeting. Looking to the Fall season, once the new logo is approved it will be sent to Stefans and our store will be ready to go by offers. We are able to prioritize teams if needed based on start date. Rosters will also need to be shared once set, if there are a couple of late additions they can work with us to make sure uniforms are received. Nate, Ross, Sam and Sharika will meet to figure out uniform numbering.

Sponsorship Coordinator (Aaron)

Sponsorship report was emailed prior to the meeting. Website has been updated with all corporate sponsor logos. Would like to send a club wide email thanking our sponsors and also asking the members to support them. Bank of Kaukauna will sponsor the Adult league.

Club Email Review:

- Emailing Groups that can be used
- Multiple email addresses for positions
- Reach out if you need assistance with email set up. Emails were established for Mike, Jeremy, Nick and Catherine.
- SharePoint review for new board members

Old Business

1. Field Updates - Jonen Park - Money to resurface field.
 - a. City has scheduled after the summer to resurface Jonen. Quote came in at \$7000 and has asked the club to contribute half. Mike will clarify with the city if that includes supply of goals or if we supply goals does that offset our contribution.
 - i. Sam motioned, seconded by Nick, to authorize up to \$3500 to negotiate with the city. Motion carries.
 - b. City also shared their interest in the property to the west of Jonen to include a warming shelter with bathroom and concessions, similar to Grignon. No timeline on this project.

2. Logo Committee (Sam - Chair)
 - a. Sam presented the committee's final choices for the new logo:
 - i. Option 1 (Shield with soccer ball)
 - ii. Option 2 (Shield with electrical skyline)

Sara L. motioned and Aaron seconded, called for a vote on option 1, option 2 or keep the existing logo for the next jersey cycle. The voting results were 8, 4 and 1 respectively. Motion passed for option 1 as the new logo.

3. Tryouts and Classic vs Elite Programs (Nate - Chair)
 - a. Emailed website links prior to the meeting. Encouraged to review and provide feedback.
 - b. Tryouts will begin June 14th

4. Policy Committee (Aaron - Chair)
 - a. Sam emailed prior to the meeting an update on the misunderstanding between a U13 team coach and DOC about the contract. They resolved the issue. Team is taken care of. Feedback out of the situation is to ensure our contracts are clear and signed/handed in at the start of the season.
 - b. Aaron emailed prior to the meeting two policies that were rewritten:
 - i. ECSA Fundraising Policy
 - ii. ECSA Scholarship Policy

Discussed the need for additional time to review the information presented. Email feedback.

 - c. Other policies committee is reviewing:
 - i. Season start time/end times (including winter trainings)
 - ii. "Guest" player policy
 - iii. Coach/Trainers training policy and compensation

Polices tabled until the next meeting.

5. Budget for 2021-22 - Special meeting?
 - a. Sara L. emailed prior to the meeting 3 proposed models. During the meeting she presented an overview of each option with fundraising and equipment needs addressed.
 - b. Discussed the need for additional time to review the information presented.
 - c. A special budget meeting will be held Sunday, June 6, 2021.

New Business

1. Nominations for elected positions of Vice President, Treasurer and Registrar are now open. Voting will be at the June meeting. Send nominations to Nate or Terra.
2. Annual Club Key Dates/Tasks (Terra) - will email the board to review/move to the next meeting.

Membership

No updates.

Calendar

The next Board Meeting is Sunday, June 27, 2021 at 7:00 p.m. - Virtually

Adjournment:

Motioned made by Nick and seconded by Jeremy to adjourn. Meeting adjourned at 9:34 pm.

Submitted by: Terra Vosters, Secretary

Date: May 31, 2021